

# WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – November 3, 2016

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

## MINUTES

### 1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Board members present were: Mr. Ward, Mrs. Knight, Mr. Geiger, Mrs. Taylor, and Mr. Parisio.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by David Johnstone.

### 2. AGENDA/MINUTES

- 2.1 Approve the Agenda for November 3, 2016.  
Mrs. Knight moved, seconded by Mr. Parisio to approve the Agenda for November 3, 2016.  
**AYES: Ward, Knight, Geiger, Taylor, Parisio**  
**NOES: None**  
**ABSENT: None**  
**MOTION PASSED: 5-0**
- 2.2 Approve the Minutes of the Regular Meeting of October 13, 2016.  
Mr. Parisio moved, seconded by Mr. Geiger to approve the Minutes of the Regular Meeting of October 13, 2016.  
**AYES: Ward, Knight, Geiger, Taylor, Parisio**  
**NOES: None**  
**ABSENT: None**  
**MOTION PASSED: 5-0**

### 3. PUBLIC COMMENTS - None

### 4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)** – No reports.

#### 4.2 **Principals**

##### **(WCHS) Dr. Geivett reported:**

- Thanksgiving Feast will be held on Tuesday, November 15, 2016 from 10:30 a.m.-noon.
- Current enrollment is 20 students. There are a couple of students who will be coming over from WHS soon.

##### **(WHS) Mr. Johnstone reported:**

- Homecoming was awesome.
- Interim CAASPP testing has begun.
- Evaluating our Science programs to see if any changes are needed.
- 37 kids attended a STEM conference at Shasta.
- On November 10<sup>th</sup>, over 40 students will be attending the Manufacturing Expo in Chico with over 2,000 other students. They will be learning hands on career readiness skills and also looking at what jobs in manufacturing are available for our youth.
- On November 10<sup>th</sup>, Jen Carriere and Amy Steele will be attending an in-depth course at Butte College regarding new curriculum for the 9<sup>th</sup> grade.

##### **Mr. Bazan reported:**

- Both Football and Volleyball are both the number 1 seeds in our section, so all playoff games will be hosted by WHS. Volleyball will host UPrep on November 8<sup>th</sup> and then both Football and Volleyball will be playing on November 10<sup>th</sup> (if Volleyball wins on November 8<sup>th</sup>). Volleyball Division finals will be held on November 12<sup>th</sup> (in Red Bluff). Football playoffs will continue on November 18<sup>th</sup>, and then the championship game will be held on November 23<sup>rd</sup>. Since both teams could potentially play on November 10<sup>th</sup>, a decision was made with the coaches to move the Volleyball game to 5:30 p.m. and the Football

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game to 7:30 p.m. to allow for people to see both games and for parking. We will have to talk to the athletic directors for the teams we will be playing to make sure they agree to the change in times.

- Mr. Bazan distributed and went over the “Athletic Eligibility-Plus Period Outline”. There are two ways students can lose eligibility:
  - 1) At the end of the quarter/semester, if a student has 2 F’s and/or has less than a 2.0, he/she is removed from the team unless the student completes a waiver. A waiver is only available once in a student’s 4 years at WHS.
  - 2) If a student receives an F in any class and they are placed in PLUS period for the two week period. Athletes cannot compete with another school (but may practice) unless they bring their grade up OR they demonstrate “diligent” effort in improving the grade (e.g. Pass Port, email, note, flip of plus period, after school with teacher, extra work, etc.). The process is to meet with all athletes who have an F grade on Monday morning of the first week. The Pass Port and Plus Period Flip Form is handed out, and the process is reviewed. Students are encouraged to take ownership and responsibility of their academic achievement. Students must turn in the form with the teacher(s) signature(s) to Mr. Bazan when he/she either raises the grade or shows improvement to the teacher’s satisfaction. At that point, students may compete in a game.

Mrs. Taylor raised the concern that this plan allows athletes to play in any competition while a student has an F. She understood from discussion last spring that athletes would not be able to play in any game while they had an F. They should be students first and athletes second. WUSD is seeking to go above and beyond what is currently required in order to improve student achievement which is a good thing. Mr. Geiger feels it should be any student who is involved with an extracurricular activity, not just athletes. After more discussion, Administration will meet with Dr. Geivett, make some changes to the Athletic Eligibility plan as necessary, check the CIF regulations, and bring it back a report to the board next month.

**(WIS) Mr. Sailsbery reported:**

- On November 17<sup>th</sup>, four substitutes will come in to allow teachers on a rotation basis to visit colleagues in order to observe their instructional practices.
- On November 4<sup>th</sup>, 14 girls will be attending a Latina Conference at CSUC.
- Thank you to those who supported the 8<sup>th</sup> grade fundraiser at Round Table. They earned \$950 on the bake sale and have not yet heard what they earned in pizza sales.
- On November 18<sup>th</sup> there will be a “Super Fun Day” filled with lots of activities for students as a reward for good behavior.
- Girls’ basketball has started.
- Parents are starting up a PTO at WIS. First fundraising activity will be a Sip and Paint night to be held on November 10<sup>th</sup> at the Willows Elk’s Lodge.

**(MES) Mr. Montana reported:**

- Halloween Parade was reinstated this year. It was a great success.
- Awards assemblies will be held on December 2<sup>nd</sup>.
- Report cards have been updated, so teachers can use Aeries Gradebook and do the report cards in Aeries. Grade level teams wrote down the modifications they wanted, and then the leadership team reviewed those modifications.

**4.3 Associated Student Body Report** – Lisa Pence reported:

- Homecoming went really well. They are looking at changing the way participation for dress up days is scored. Instead of just counting the number of participants per class, a percentage of students to total number in the class will be used. Some classes have more students than others, and this will make it fair.
- Winter Homecoming will be held on January 20, 2017.
- The canned food drive will begin soon, and there will be a class competition.

**4.4 Director of Business Services** – Mrs. Beymer reported:

- Working on the 1st Interim budget report and getting the site carryover money into the current budget.
- Looking at our enrollment numbers. Enrollment is down at MES but up at WIS and WHS.

**4.5 Director of State and Federal Programs** - Mrs. Hamilton reported:

- Attended an Accountability LCAP training. Not a lot of changes at this point.

**4.6 Superintendent** – Dr. Geivett reported:

- Thank you to Gina Taylor, Sherry Brott, Jen Carriere, Ann & Jim Lambert, and Evone LaCombe who are working hard on Measure B, our local bond.
- WHS sports teams have done very well this season.
- Commended our 5<sup>th</sup> grade spelling bee champ, George Thomas.
- Happy Thanksgiving to everyone.

**4.7 Board of Education Members**

**Mr. Ward reported:**

- Commend our schools for their effort to raise academic levels.

**Mrs. Knight reported:**

- Thank you to everyone working on Measure B.
- Thank you to the maintenance staff for setting up and cleaning up for all of the sports programs and other activities in the District.
- Happy Thanksgiving.

**Mr. Parisio reported:**

- Ag Boosters Harvest Dinner raised a lot of money for the agriculture program.
- WHS Boosters’ dinner will be held in January.
- Thank you to all the people who are working on Measure B.

**Mrs. Taylor reported:**

- Attended the National FFA Convention as a chaperone. Thank you to Amanda Samons for organizing the trip. It was an amazing experience.
- Attended the Ag Boosters Dinner. It was excellent and a good turnout.
- Attended the MES Fall Festival.
- Attended the MES PTO meeting to talk about Measure B.
- Thank you to all staff to help our students be successful.
- Happy Thanksgiving to everyone.

**Mr. Geiger reported:**

- Happy Thanksgiving.

**5. CONSENT CALENDAR**

**A. GENERAL**

1. Accept donation from St. Monica’s YLI in the amount of \$100.00 to go towards the FFA National Convention.
2. Accept donation from Superior Products in the amount of \$100.00 to go towards WHS ASB.

**B. EDUCATIONAL SERVICES**

1. Approve the Interdistrict Requests for Students #16-17-24 and #16-17-25 to attend school in the WUSD for the 2016/17 school year.

**C. HUMAN RESOURCES**

1. Approve employment of Jane Franco, Clerical Aide II at WHS, effective 11/1/16.
2. Accept resignation from Perla Rubio, WIS/MES Yard Duty, effective 9/13/16.
3. Approve the following volunteer coaches:
 

Eric Massa	Volunteer Assistant Wrestling Coach
Brandon McCorkle	Volunteer Assistant Wrestling Coach

**D. BUSINESS SERVICES**

1. Approve budget revision summary.
2. Approve warrants from 10/19/16 through 10/26/16.
3. Approve ASB Quarterly Reports – MES/WIS/WHs.

Mr. Geiger requested Item C-3 be pulled from the Consent Calendar.

Mr. Parisio moved, seconded by Mr. Geiger to approve the Consent Calendar, excluding Item C-3.

**AYES: Ward, Knight, Geiger, Taylor, Parisio**

**NOES: None**

**ABSENT: None**

**MOTION PASSED: 5-0**

Mr. Parisio moved, seconded by Mrs. Knight to approve Item C-3.

**AYES: Ward, Knight, Taylor, Parisio**

**NOES: None**

**ABSTAIN: Geiger**

**MOTION PASSED: 4-0-1**

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Information/Discussion)** Butte-Glenn Community College AB 288 Dual Enrollment Opportunity. Amy Christianson, with Butte College, distributed a draft partnership agreement and discussed the opportunity that high schools can offer college courses on their campuses. The intent was to focus on socio-economically disadvantaged, ESL and/or foster youth students who may not be considering college, although all students would be eligible to take the classes. This would not replace AP courses, but would expand the opportunity for those students who are considering primarily Career-Technical Education. Butte College currently offers a few classes on the WHS campus, but Butte College cannot count them. This new legislation would allow the dual enrollment. There would be opportunity for teachers of WUSD with master’s degrees to be able to teach these courses and remain a WUSD employee. Ms. Christianson will return next month seeking public comment and approval of the agreement.

2. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1312.3	Uniform Complaint Procedures
BP 3270	Sale and Disposal of Books, Equipment, and Supplies
BP 3515.2	Disruptions
BP 3515.7	Firearms on School Grounds
BP 3553	Free and Reduced-Price Meals
BP 5146	Married/Pregnant/Parenting Students
BP 6142.7	Physical Education and Activity
BP 6152	Class Assignment
BP 6164.2	Guidance/Counseling Services

Mrs. Taylor moved, seconded by Mr. Parisio to approve the additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations.

**AYES: Ward, Knight, Geiger, Taylor, Parisio**

**NOES: None**

**ABSENT: None**

**MOTION PASSED: 5-0**

3. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1230	School-Connected Organizations
BP 2121	Superintendent’s Contract
BP 3311	Bids
BP 3541.2	Transportation for Students with Disabilities
BP 3580	District Records
BP 4030	Nondiscrimination in Employment
BP 4112.21	Interns
BP 4117.13/4317.13	Early Retirement Option
BB 9222	Resignation
BP 9321	Closed Session Purposes and Agendas

Information only – no action was taken.

**(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)**

4. **(Action)** Approve Resolution #2016-17-08, Day of the Volunteer.

Mrs. Knight moved, seconded by Mrs. Taylor to approve Resolution #2016-17-08, Day of the Volunteer.

**AYES: Ward, Knight, Geiger, Taylor, Parisio**

**NOES: None**

**ABSENT: None**

**MOTION PASSED: 5-0**

**B. EDUCATIONAL SERVICES**

1. **(Action)** Approve the College Readiness Plan. Mrs. Hamilton reviewed the plan.

Mrs. Knight moved, seconded by Mrs. Taylor to approve the College Readiness Plan.

**AYES: Ward, Knight, Geiger, Taylor, Parisio**

**NOES: None**

**ABSENT: None**

**MOTION PASSED: 5-0**

2. **(Action)** Approve the updated Local Control Accountability Plan (LCAP). There were a few minor changes requested by Glenn County Office of Education.  
Mr. Geiger moved, seconded by Mrs. Knight to approve the updated Local Control Accountability Plan (LCAP).  
**AYES: Ward, Knight, Geiger, Taylor, Parisio**  
**NOES: None**  
**ABSENT: None**  
**MOTION PASSED: 5-0**

**C. HUMAN RESOURCES**

**D. BUSINESS SERVICES**

7. **ANNOUNCEMENTS**

- 7.1 November 11, 2016 is a school holiday – Veterans Day.
- 7.2 November 17-18, 2016 are minimum days at Murdock Elementary with a dismissal time of 12:00 noon for Parent-Teacher Conferences.
- 7.3 There will be a district-wide break from November 21 – November 25, 2016.
- 7.4 The Organizational Meeting will be held on December 8, 2016, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** – None

At 8:32 p.m., the board took a short recess after the Regular Meeting before going into Closed Session. President Geiger stated that he would report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:37 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential
- 9.2 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 8:52 p.m. the meeting reconvened to Open Session. President Geiger reported out:

- Item 9.1: Update given to the Board.
- Item 9.2: Update given to the Board.

11. **ADJOURNMENT**

The meeting adjourned at 8:53 p.m.